

**JEAN MONNET SCHOLARSHIP PROGRAMME FOR THE ACADEMIC YEARS
2011-2012**

**Call for Proposals published by the CFCU on 12 November 2010
with the deadline of 8 February 2011**

FREQUENTLY ASKED QUESTIONS AND ANSWERS

***Note: Answers to many of the questions received concerning this Programme
can be found in the Scholarship Announcement.***

Foreign Language Proficiency Tests and Certificates

Question 1 Is it possible to submit foreign language proficiency results after the 8 February 2011 deadline? Or can applicants who have taken the foreign language proficiency test before the application deadline apply for a scholarship conditionally by submitting the test result at a later date?

Answer 1 No. Foreign language proficiency test results are essential documents for the application process and must be submitted with all other documents before the application deadline. However, applicants who entered to the foreign language proficiency tests and to whom the test results are not sent until 8 February 2011, may apply with the internet printout version which shows the test result, on condition that the original document is submitted at a later date.

Question 2 Can applicants submit internet printout of the foreign language proficiency test result?

Answer 2 Yes. Applicants may apply with the internet printout on condition that the original document is submitted at a later date.

Question 3 If the application could be submitted with the printout version of the foreign language proficiency document, until when and where should the original document be submitted?

Answer 3 Application could be submitted on the condition that the original document is submitted at a later date. Original document should be submitted until **the date of written exam** to the Central Finance and Contracts Unit.

Question 4 Since the foreign language proficiency test results are not in Turkish, Notaries refuse to certify these documents. In such circumstances how should the document be submitted to you?

- Answer 4 Notaries certify copies of documents in a foreign language which are translated by sworn translators. Applicants may apply by submitting either the original or officially certified and stamped copies of the foreign language proficiency results. In this context the phrase “officially” represents notaries or employer public organisations. In cases where the documents are certified by a university other than the original issuing university, applicants should either be registered for graduate study or should be holding a research/lecturer/faculty member position or alternatively should have an official connection with the subject Turkish university.
- Question 5 Can applicants submit foreign language proficiency test results which are currently valid but which will become invalid by 1 September 2011?
- Answer 5 No. Foreign language proficiency test results submitted with the application must be valid until November 2011.
- Question 6 Can ETS mail TOEFL IBT results directly to the Jean Monnet Office?
- Answer 6 As stated in the announcement, the documents must be sent to the **Central Finance and Contracts Unit** no later than the specified date and time.
- Question 7 Can I apply even if my foreign language proficiency score is below the announced criteria.
- Answer 7 Applicants who do not meet the minimum criteria stated in the announcement are rejected at the first eligibility check.
- Question 8 Normally IELTS score of 6.5-7.0 corresponds to TOEFL IBT score range of 79-95. Therefore can I apply if my score is 84?
- Answer 8 No. Applicants who do not meet the minimum criteria specified in the announcement are rejected at the first eligibility check.
- Question 9 Are language proficiency documents/diplomas obtained from high school/university or KPDS/ÜDS/TOEIC certificates acceptable?
- Answer 9 No. Language proficiency documents other than those specified in the announcement (such as KPDS, ÜDS, TOEIC, competency reference letters, language training certificates, diplomas etc) are not accepted.
- Question 10 Where, how and when can I take the foreign language proficiency test? Which institution runs the exams? Is there any fee for the exam?
- Answer 10 You are advised to contact the Cultural Centres of the related EU member state to obtain detailed information about the foreign language proficiency tests.

Question 11 Is it possible to select two foreign languages? Is it possible for a candidate who knows two languages and who has proficiency certificates for both the languages to submit both documents?

Answer 11 No. Applicant must select only one of the EU official languages as the language in which he/she will pursue his/her study in the EU member state and should submit the relevant language proficiency certificate of the selected language at application stage.

Question 12 Is it essential to submit the language proficiency certificate during application even if the EU host institution does not require such a document for admission purposes?

Answer 12 Yes. Foreign language proficiency test results are essential documents for the application process and must be submitted with all other documents before the application deadline.

Question 13 Will I have to take any other test in spite of my 6.5 IELTS score?

Answer 13 Although no further language tests are given, as stated in the announcement, candidates will take written and oral exams in the EU official language they have selected at the application stage

Question 14 What is the validity period of IELTS and TOEFL test results?

Answer 14 IELTS and TOEFL test results are valid for two years.

Question 15 Are applicants applying in English language expected to submit both TOEFL and IELTS results?

Answer 15 No. Applicants are expected to submit only one of the language proficiency results corresponding to the EU official language they select.

Question 16 Does being educated at a full foreign language medium university in Turkey or abroad exempt candidates from providing foreign language proficiency certificate?

Answer 16 No. Current or previous work or study abroad or being educated at a full foreign language medium university in Turkey will not exempt candidates from providing foreign language proficiency certificate. All candidates must provide language proficiency certificates during the application process.

Question 17 Would it be possible to select Russian language when applying for a scholarship.

Answer 17 No. Russia is not an EU member state, therefore Russian language is not one of the EU official languages and applications may not be submitted in Russian.

Question 18 Could the application be submitted with the TOEFL-IBT result document valid until September/October 2011?

Answer 18 No. The foreign language proficiency documents that will be submitted during the application should be valid at least until November 2011.

Question 19 Even if it is stated in the announcement that at least TOEFL-IBT 89 is required for application, could the applicant who has TOEFL-IBT 87 make his/her application?

Answer 19 No. The applications which do not meet the criteria of foreign language proficiency mentioned in the announcement will be rejected in the first eligibility check.

36 Months Work Experience

Question 20 Is 36 months work experience mentioned in the announcement an essential condition for applying?

Answer 20 No. 36 months work experience is not a mandatory condition. 36 months work experience is offered as an alternative for two cases. As stated in the announcement, candidates who have **either** a minimum undergraduate GPA of 2.5 over 4.00, or 70 over 100 could not apply for the programme. As mentioned in the announcement, Graduates of Translation and Interpretation, Language (Linguistics), Literature Departments and Education Faculties could not apply, HOWEVER those who do not meet the minimum GPA requirement and/or the graduates from departments/faculties mentioned above could only apply on the condition that they have at least 36 months work experience relevant to the specific study field they have selected and applied for. In other words, for those who meet the minimum GPA requirement and for those who are not graduates from the above-mentioned departments/faculties, the condition of 36 months work experience is not applicable.

Question 21 From which authority should the official document demonstrating 36 months work experience be obtained?

Answer 21 The document relating to 36 months of work experience relevant to the selected study field should be obtained from the institution or institutions worked for.

Question 22 Is the work rendered as candidate civil servant included in the calculation of 36 months work experience?

Answer 22 Yes. Work rendered as candidate civil servant is included in the calculation of 36 months work experience.

Question 23 Will the time period spent for the compulsory military service of the civil servants be taken into consideration?

Answer 23 No. The time period spent for the compulsory military service of the civil servants will not be taken into consideration. Active working period will be taken into account.

Question 24 Is the 36 months work experience requirement a condition for private sector applicants?

Answer 24 No. There is no 36 months work experience condition for private sector or public sector applicants. 36 months work experience in the selected study field has been presented as an alternative for applicants who do not meet the minimum GPA requirement and for Graduates of Translation and Interpretation, Language (Linguistics), Literature Departments and Education Faculties.

Application Documents

Question 25 Can applicants submit photocopies of the undergraduate diploma or transcript on condition that the originals are submitted at a later date or by showing the original when submitting the application documents?

Answer 25 No. Only originals or officially certified and stamped copies of the documents required are acceptable and must be submitted latest by the specified application deadline which is 8 February 2011. In this context the phrase "officially" represents notaries or employer public organisations. In cases where the documents are certified by a university other than the original issuing university, applicants should either be registered for graduate study or should be holding a research/lecturer/faculty member position or alternatively should have an official connection with the subject Turkish university.

Question 26 Can applicants submit internet printout of the foreign language proficiency test result on the condition that the original document is submitted at a later date?

Answer 26 Yes. Foreign language proficiency test results are essential documents for the application process and must be submitted with all other documents before the application deadline. However, applicants who entered to the foreign language proficiency tests and to whom the test results are not sent until 8 February 2011, may apply with the internet printout version which shows the test result, on condition that the original document is submitted at a later date.

Question 27 Will originals of the documents submitted be returned after successful / unsuccessful candidates are announced?

Answer 27 Yes. Original documents submitted at the application stage may be returned to applicants based on individual request and a signed declaration of receipt of the original document. Officially certified and stamped copies of the subject documents are also acceptable for application.

Question 28 In cases where documents such as the Diploma / Graduation Certificate, Transcript, Consent Letter / Employment Document are originally in Turkish, is it necessary to have them translated to the proposed language of study?

Answer 28 No. It is sufficient to submit the listed documents in Turkish at the application stage.

Question 29 Originals or officially certified and stamped copies of diploma and transcripts is requested; would it be acceptable if they are certified by the institution we are employed or the university graduated from?

Answer 29 Yes. Only originals or officially certified and stamped copies of the requested documents are acceptable. In this context the phrase "officially certified" represents notaries or employer organisations. In cases where the documents are certified by a university other than the original issuing university, the applicants should either be registered for graduate study or should be holding a research/lecturer/faculty member position or alternatively should have an official connection with the subject Turkish university.

Question 30 What is the Employment Document requirement of Jean Monnet Scholarship applications from the private sector? Is it a letter from the employer on headed paper or would it be sufficient to provide the payroll or the social security declaration which can be downloaded from the internet?

Answer 30 The Employment Document requirement for private sector applicants is an official document issued by the relevant organisation, company or association demonstrating that they are currently employed and the January 2011 payroll or the social security declaration stating the employer's title would meet this requirement. However, the Committee reserves the right to ask for confirmation of the statement from the employer organisation.

Question 31 From which organisation should an applicant who receives wages within his/her own company in return for an invoice obtain an employment and service document?

Answer 31 Such applicants may submit their registration document to the relevant chamber or the tax-office. Alternatively, they may submit the company's SGK registration records as supporting document to the Employment Document.

Question 32 Would transcripts suffice in cases where applicants can not submit a Diploma?

Answer 32 Graduate applicants who do not have a Diploma may only apply if they can submit a Graduation Certificate. Only applicants who have not yet graduated are not required to submit a diploma. Graduate applicants who do not submit their diploma or graduation certificate will not be eligible.

Question 33 Is it sufficient for PhD students who already have an undergraduate and graduate degree to submit their current PhD student registration documents? Are the undergraduate and graduate diplomas requested?

Answer 33 No. As stated in the announcement, undergraduate diploma / graduation certificate and undergraduate transcript are essential documents required from all applicants who have completed undergraduate degrees.

Question 34 Do transcripts have to be official copies submitted in sealed envelopes by the relevant university?

Answer 34 No. Student copies of undergraduate transcripts are acceptable. However, only originals or officially certified and stamped copies are acceptable. In this context the phrase "officially certified" represents notaries or employer organisations. In cases where the documents are certified by a university other than the original issuing university, the applicants should either be registered for graduate study or should be holding a research/lecturer/faculty member position or alternatively should have an official connection with the subject Turkish university.

Question 35 We have been notified of the scholarship from our organisation. Are these notifications sufficient as application documents? Or does our organisation need to write officially to EUSG listing our names?

Answer 35 Applications to the Jean Monnet Scholarships are made individually. Therefore it is essential that each applicant applies individually by submitting the necessary documents specified in the announcement latest by the applications deadline.

Question 36 What should the content of the Consent Letter be and who should issue the letter? Does the Consent letter requirement qualify as a letter

granting permission for leave? Should this letter be issued by the Regional Directorate or the General Directorate?

Answer 36 The Consent Letter required from public sector applicants does not have a standard format; it is the official letter issued by the employment department or from the personnel and administration department demonstrating that the Jean Monnet Scholarship application made by the individual is known by the institution. However, it is beneficial that the supervisor signing the letter has the required authorization for the approval of the education in EU-Member State of the applicant.

Question 37 Are electronically signed official letters acceptable?

Answer 37 No. Since the announcement for the 2011-2012 Jean Monnet Scholarships states that "only originals or officially certified and stamped copies of the documents are acceptable", your application documents will be evaluated within this context.

Question 38 Is it possible to submit the Consent Letter after the application deadline?

Answer 38 No. Consent Letter / Employment Document is an essential requirement for employed applicants and should be submitted with the application documents latest by the applications deadline.

Question 39 Can the application form be printed and completed by hand or should it be in print copy?

Answer 39 The English application form completed in any one of the EU official languages is acceptable in either format.

Question 40 Is it possible to tick both boxes for one year or short term study when filling the application form?

Answer 40 Applicants interested in applying for a scholarship are expected to identify a choice on the study they wish to pursue when applying.

Question 41 Will the Central Finance and Contracts Unit acknowledge receipt of our application documents?

Answer 41 No. Applicants will not be notified that their applications have been delivered to the Central Finance and Contracts Unit. However, if applicants enquire with CFCU their enquiry will be answered by e-mail or on telephone.

Question 42 Should the “contracting documents” indicated in the Jean Monnet Scholarship announcement of 2011-2012 Academic Year be filled in the application period?

Answer 42 No. The “contracting documents” published for information in the Jean Monnet Scholarship announcement of 2011-2012 Academic Years should not be filled in the application period. Those documents are to be filled by the successful applicants in the coming days and published only for the purpose of information. On the other hand, the required application documents are indicated in the scholarship announcement.

Question 43 Where the required documents for application should be sent to?

Answer 43 As clearly mentioned in the announcement, the application documents should be sent to the address “Merkezi Finans ve İhale Birimi, Eskişehir Yolu 4.Km 2.Cadde (Halkbank Kampüsü) No:63 C-Blok, 06580 Söğütözü / Ankara”.

Question 44 Should the applicants who are graduate students (MSc/PhD), submit any document regarding their graduate studies (e.g. student certificate, transcript)?

Answer 44 Those applicants who are graduate students (MSc/PhD) and apply from university sector should submit a document that certify their graduate study. For other applicants, this is not compulsory.

Question 45 In which language should the transcript be among application documents?

Answer 45 The transcript could be in Turkish or in any EU official languages.

Question 46 Will my application be completed if I send the application form and other documents via internet?

Answer 46 No. All of the application documents should be sent to the address of the Central Finance and Contracts Unit (CFCU) mentioned in the announcement.

Fields of Study

Question 47 Is it sufficient to state which subject we wish to pursue our study (such as; development, importation-exportation) when completing the application form? Or should we be more specific by stating a study field?

Answer 47 When completing the form you should write one of the announced study field in the “field of study” section.

Question 48 Can Finance, Management, Economics Departments’ graduates study under the mentioned fields in the scholarship programme?

Answer 48 Yes. Finance, Management, Economics departments' graduates are also eligible to apply for graduate study by selecting one of the study fields listed in the announcement. However, it is not possible to study for an MBA within the framework of the Jean Monnet Scholarship Programme.

Question 49 How is the relevance of the study field to be selected in accordance with the applicant's work experience determined?

Answer 49 It is up to the applicant to determine which of the listed study fields is relevant to the applicant's existing work experiences and all applicants are responsible for submitting the documents to demonstrate that they meet the required conditions for applying. Please visit <http://www.abgs.gov.tr/index.php?p=38&l=1> for detailed information about fields of study.

Question 50 Does the EU acquis chapter on Telecommunications Policy cover Media and Communication studies?

Answer 50 Media and communication studies are not covered in the telecommunication policy which is one of the study field within the Jean Monnet Scholarship Programme. Therefore, media and communication studies are not supported within the scholarship programme.

Question 51 How is the relevancy of the proposed programme to the scholar's selected study field determined?

Answer 51 Selecting a study field is the sole responsibility of the applicant. It is the applicant's responsibility to determine the study field relevant to the programme they wish to pursue. The selected study fields must be one of the EU acquis chapters listed in the announcement. Moreover, the written and oral exams may aim to test the candidate's knowledge in his/her selected study field. Therefore it is advisable to concentrate on the content of the study field to be selected.

Question 52 In cases where a specific EU acquis chapter is selected, would it be possible to attend study programmes with alternative content?

Answer 52 It is the applicant's responsibility to decide on which study field to select. It is not necessary for the proposed programme to have exactly the same title as the study field. The relevancy of the proposed programme to the selected study field is determined based on the nature of the selected study field and on the course content within the proposed programme.

Question 53 Can graduates from engineering faculties (e.g. Textile Engineering) apply for a Jean Monnet Scholarship in the "environment" study field?

Answer 53 Yes. Engineering faculty graduates may also apply for a scholarship to study for a graduate programme related to the fields of study listed in the announcement.

Question 54 Can we select more than one study field?

Answer 54 No. Applicants should select only one of the study fields listed in the announcement. Written and oral exams will be based on the candidate's knowledge in the selected study field and scholars will be able to pursue programmes only relevant to the study field they have selected.

Question 55 Are scholarships offered in any other study field (e.g. medicine, psychology) than the ones listed in the announcement; can we apply for alternative study?

Answer 55 No. Scholarships are offered only in the study fields listed in the announcement; applications in other study areas are not acceptable.

Question 56 Is there a web site where we can find detailed information on the contents of the study fields listed in the announcement?

Answer 56 The selected study fields are drawn from the EU acquis chapters. Thus you are recommended to visit the web sites of the Secretariat General for EU Affairs (<http://www.abgs.gov.tr/index.php?p=38&l=1>) and the Delegation of the European Commission to Turkey (www.avrupa.info.tr) for detailed information on the content of these chapters.

Question 57 Where can I find the fields of study in English?

Answer 57 The fields of study in English could be found in the "scholarship announcement published in English".

Question 58 The field in which I would like to have my Master's Degree in "International Development Studies". In the application form, under which field of study (e.g. environment) is it eligible?

Answer 58 Please find detailed information on the fields of study on <http://www.abgs.gov.tr/index.php?p=38&l=1>

Question 59 Is a Master's Degree student in one of Turkish Universities currently and in his/her thesis process eligible for applying to the Programme with the purpose of writing his/her thesis in one of the European Universities?

Answer 59 Graduate students can apply for Jean Monnet Scholarships for graduate study or research programme for periods of minimum 3 (three), maximum 12 (twelve) months.

Question 60 Should the field of study be chosen from the fields indicated in the scholarship announcement? Is another field regarding the EU eligible?

Answer 60 The fields of study should be chosen from the fields indicated in the scholarship announcement.

Question 61 Should I go to a country where the official language is the language that I chose in the application form?

Answer 61 No. It is possible to study in one of the EU official languages in the EU Member States.

Scholarship Announcement

Question 62 Are Jean Monnet Scholarship announced only once a year? Does the application timetable change each year?

Answer 62 Yes. Jean Monnet Scholarships are announced only once a year and the timetable of each year is determined by the Jean Monnet Joint Committee and the timetable of each year is due to change.

Question 63 Will the Jean Monnet Scholarship Programme be announced for future years?

Answer 63 Yes. Jean Monnet Scholarships Programme will continue in the following academic year.

Scholarship Announcement Scholarship Fee and its Reimbursement

Question 64 How much is the Jean Monnet Scholarship grant?

Answer 64 The scholarship allowances are determined annually by the Jean Monnet Joint Committee with advice from authorities of the member states aiming to cover minimum living expenses in the host country. In this respect, the scholarship grant includes tuition fees, travel expenses, accommodation, books, meals, transport costs, bank transfer costs, exchange variations for member states outside the Eurozone, visa fees, health, registration with local authorities, health insurance, any tax liabilities and all similar expenses.

Question 65 How much is the ceiling for tuition fee covered by the scholarship?

Answer 65 There is a ceiling for tuition fee covered by the scholarship. The ceiling for tuition fee is determined by the Jean Monnet Joint Committee each year.

Question 66 If I could not complete the programme and not have Master's Degree for any reason, should I pay back the scholarship fee?

Answer 66 Yes. If you could not complete the programme successfully, you should pay back all or partial amount of the scholarship fee.

Who are Eligible and Who are Not Eligible for Application, the Application Contingents Reserved for Sectors

Question 67 Can a recent university graduate from abroad apply from the private sector for the 2011-2012 academic year?

Answer 67 As stated in the announcement those who are not currently registered as a student or in employment do not fall within any of the defined sectors are therefore not eligible to apply.

Question 68 Can a recent graduate from university in June 2010 who does not work in any public or private sector apply?

Answer 68 As stated in the announcement those who are not currently registered as a student or in employment do not fall within any of the defined sectors are therefore not eligible to apply.

Question 69 Can you give a definition on the profile of private sector applicants?

Answer 69 Applicants from the private sector are expected to be working professionally, in return for a wage, within the context of a social security network.

Question 70 Can those who are currently on law internship or those who have recently completed internship and who have applied for an attorney's licence apply for a scholarship if they are registered with the Barr Association and have Bağ-Kur registration?

Answer 70 No. As stated in the announcement applications from individuals on internships will be considered as personal applications and will not be accepted.

Question 71 Which sector would be applicable for those who are both students and working in the public or private sector at the same time?

Answer 71 Applicants who are eligible to apply from either one of the two sectors will themselves decide on the sector to be selected. However, it is important that all of the required documents of the selected sector are submitted with the application.

Question 72 Should candidates from Vakıfbank and Erdemir apply from private sector?

Answer 72 Applicants should determine which sector applies based on the legal status of the organisation they work for and based on the employment position they hold, and required documents should be submitted accordingly.

Question 73 Personnel in public institutions are employed under different contracts (e.g. Law no.657, 4B, contractual.) Can each group apply from public sector?

Answer 73 Yes. However, applicants from public sector should provide the consent letter which is the official letter issued by the employment department demonstrating that the Jean Monnet Scholarship application made by the individual is known by the institution.

Question 74 Are public sector employee who win a scholarship granted leave with our without pay by their employer organisation? Does the employee's personal rights (salary, degree, grade, pension etc.) continue for the period spent abroad?

Answer 74 Candidates from public sector are seconded depending on their employment mode within the framework of legal provisions. For this reason, it is under the employer's sole responsibility to decide how the secondment will be. It is recommended that Jean Monnet Scholarships are treated as overseas scholarships within chapter 12 (b) of "*Regulation Providing Scholarship to Civil Servants for Education and Training in Foreign Countries*".

Question 75 Do I have to resign from my employer organisation if I succeed in winning a scholarship?

Answer 75 Candidates from public sector are seconded depending on their employment mode within the framework of legal provisions. For this reason, it is under the employer's sole responsibility to decide how the secondment will be.

Question 76 Does having completed graduate study in Turkey disqualify me from applying for a scholarship?

Answer 76 No. Having completed graduate study in Turkey does not disqualify and applicant.

Question 77 Can students currently registered for graduate study in Turkey who are at the dissertation stage apply for a scholarship in the 2011-2012 academic year?

Answer 77 Undergraduate or graduate students may apply for a Jean Monnet Scholarship to pursue study between 3 to 12 months on condition that they are registered as a student at a Turkish university.

Question 78 The announcement states that "Those currently pursuing an undergraduate or graduate study abroad are not eligible to apply". Are those who are studying for joint master programme between a university in Turkey and a university abroad eligible to apply?

Answer 78 Undergraduate or graduate students may apply on condition that they are registered as a student at a Turkish university.

Question 79 Can PhD students currently studying abroad apply for a scholarship?

Answer 79 No. Those who are currently pursuing study abroad are not eligible to apply.

Question 80 Can Turkish citizens who have completed undergraduate study abroad but who are currently employed in Turkey apply for a scholarship?

Answer 80 Yes. Turkish citizens who are currently employed in the public, private or university sector in Turkey may apply for a scholarship.

Question 81 Is it a disadvantage that I benefited before from Erasmus Programme financed by the EU, for the application to the Jean Monnet Programme?

Answer 81 No. It is not a disadvantage that you benefited before from Erasmus Programme financed by the EU, for the application to the Jean Monnet Programme.

Question 82 Are those who are currently pursuing graduate study but whose study will be completed during the evaluation process eligible to apply from the university sector?

Answer 82 Yes they are. The position of the candidate at the application stage is taken as the basis for evaluation.

Question 83 Can foreign nationals who have been residing in Turkey and currently registered for study at a Turkish university apply?

Answer 83 No. Only Turkish citizens may apply for a Jean Monnet Scholarship in Turkey.

Question 84 Can Open University or Distance Learning students apply for a Jean Monnet Scholarship?

Answer 84 Final year students studying for an undergraduate degree **in Turkish universities** may apply for a Jean Monnet scholarship.

Question 85 Can those who have pursued 3 months research study in the United Kingdom within the Chevening Scholarship Programme benefit from a Jean Monnet Scholarship?

Answer 85 Those who were formerly pursued graduate degree funded by any EU member state scholarship programme are not eligible to apply. However, those who participated to short-term research programmes may apply to the Jean Monnet Programme.

Question 86 Are we entitled to a Jean Monnet Scholarship Programme grant even if we have secured an alternative scholarship from another organisation?

Answer 86 Candidates may pursue alternative scholarship funding while applying for a Jean Monnet Scholarship. However those who secure funding from any EU member state's scholarship programme for a graduate study for the same academic period are not entitled to receive the Jean Monnet Scholarship Programme Grant as well.

Question 87 Is the status on the application date, of the applicant who works for the moment, but whose work contract would last on February 2011 and who would not continue to work, taken into consideration? Is it a barrier for holding the scholarship if the applicant does not work after the application?

Answer 87 The status of the applicant on the application date is essential.

Question 88 Can the students to be graduated, graduate students, research assistants in Turkish Republic of Northern Cyprus, of Turkish nationality apply for the scholarship?

Answer 88 No. Students to be graduated and graduate students in one of the universities in Turkey may apply.

Question 89 Can a Turkish citizen working in the Turkish Republic of Northern Cyprus applies from public sector?

Answer 89 No. Applicants working in public or private sector in Turkey may apply for the Jean Monnet Scholarship Programme.

Question 90 Can the students of Russian Language and Literature apply for the programme?

Answer 90 No. Graduates of Translation and Interpretation, Language (Linguistics), Literature Departments and Education Faculties could not apply. However the graduates from departments/faculties mentioned above could only apply on the condition that they have at least 36 months work experience or have a graduate degree relevant to the specific study field they have selected and applied for.

Question 91 Can the applicant who pursues a Master's Degree or PhD currently in the university abroad (United States of America, Belgium etc.) apply for the programme?

Answer 91 No. Students to be graduated and graduate students (MSc, PhD) in one of the universities in Turkey may apply for the programme.

Question 92 Can the applicant who is a recent graduate from university and does not work for the moment apply for the programme?

Answer 92 No. As mentioned in the announcement, applicants who are not registered as students in the university or who do not work for the moment may not apply for the programme as they could not be included in one of the sectors identified for the application.

Question 93 I work as a judge trainee of ordinary courts. I completed 20. month of the internship period defined as two years. Officially I will be nominated in July 2011. Is my status of candidate civil servant a barrier for the application? Can I apply for the programme as I will be nominated officially as a civil servant during the scholarship period?

Answer 93 No. The status of the applicant on the application date is essential. Internship and candidate civil servants may not apply for the programme.

Question 94 Can the applicants working in multinational firms in Turkey apply from the private sector to the Jean Monnet Scholarship Programme?

Answer 94 Yes. Applicants working in multinational firms in Turkey may apply to the programme.

Question 95 Can the students of preparatory class, 1st, 2nd, 3rd year in universities apply for the programme?

Answer 95 No. Students to be graduated and graduate students in one of the universities in Turkey may apply for the programme.

Question 96 In which sector is the application of a candidate who pursues a graduate study and who works at the same time considered? Does the candidate have the right to choose the sector?

Answer 96 Yes. The candidates should decide the sector (public, private, university) which they will apply from.

Question 97 Can the students of a two-year degree apply for the programme?

Answer 97 No. Applicants should have at least an undergraduate diploma for the application to the Jean Monnet Scholarship Programme.

Question 98 I graduated from Chemistry Department of Education Faculty and have my MSc in Chemistry of Faculty of Sciences. Can I apply for the programme?

Answer 98 No. Graduates of Translation and Interpretation, Language (Linguistics), Literature Departments and Education Faculties could not apply. However the graduates from departments/faculties mentioned above could only apply on the condition that they have at least 36 months work experience or have a graduate degree relevant to the specific study field they have selected and applied for.

Question 99 I am a student to be graduated from Translation and Interpretation Department. In the announcement, it is mentioned that the applicants from this department could not apply to the programme. However I do also my minor in the Political Science and International Department. Am I eligible for application?

Answer 99 No. Applicants are evaluated regarding their undergraduate study fields.

Question 100 Is working as a civil servant abroad in a public institution e.g. the Embassy of Turkish Republic, a barrier for applying to the Jean Monnet Scholarship Programme?

Answer 100 No. The civil servants working abroad in the international organizations of the public institutions due to the appointment may apply to the programme.

Undergraduate Transcript

Question 101 The minimum GPA requirement is stated as 70 in the 100 points marking system and 2.5 in the 4 points marking system in the web announcement. However, in some schools 2.5 over 4 corresponds to 60 over 100. Which system will the evaluation be based on?

Answer 101 Minimum 70 GPA is required from universities using the 100 marking system and 2.5 GPA is required from universities using the 4 marking system.

Question 102 Can final year students with a current GPA below 2.50 but who could raise their cumulative GPA to over 2.50 apply for a scholarship?

Answer 102 No. The position of the candidate at the application stage is taken as the basis for evaluation.

Question 103 What is the corresponding GPA requirement in the foreign systems for a scholarship application?

Answer 103 GPAs of undergraduate degrees obtained from universities abroad are evaluated based on advice from the relevant authorities of the subject member states.

Question 104 Would it be possible for applicants who have a graduate degree to be evaluated based on their graduate GPA rather than the undergraduate GPA?

Answer 104 No. Criteria specified in the announcements form the basis of the evaluation process and undergraduate transcript is a requirement for all applicants.

Applications of Disabled Persons

Question 105 Are there any specific efforts for the encouragement of disabled persons, specifically for visually-impaired persons to apply for the Jean Monnet Scholarship Programme?

Answer 105 There is no barrier for the application of disabled persons to the programme. If they are qualified to have the scholarship, the support for the identification of the university that has the appropriate physical and technical conditions for their education in the EU member states, will be provided.

Age Limit

Question 106 How is the age limit implemented?

Answer 106 Applicants should be born no earlier than 8 February 1971 meaning they should not have exceeded the age of 40. However, this age limit does not apply for public sector employee.

Question 107 Is the limit of 40 age applicable for the administrative and academic staff of universities, applying from university sector?

Answer 107 Yes, it is applicable. The limit of 40 age is not applicable only for the applicants from public sector. The administrative and academic staff of universities can apply from university sector.

Compulsory Service Obligation

Question 108 It is stated that scholars are expected to return to Turkey and provide services in related fields upon completion of their studies. Does this indicate compulsory service in the selected study field within the public sector?

Answer 108 Scholars are expected to return to Turkey and to provide services in related fields upon completion of their studies. There is no compulsory service in return of a scholarship, however, any service upon completion of the study falls within the discretion of the institution they are employed.

Question 109 Upon completion of the studies, what kinds of services are expected from the scholars? Are there any obligations for working conditions, place etc.?

Answer 109 No. There are no compulsory services in return for Jean Monnet Scholarship Programme. Scholars are expected to return to Turkey and to provide services in related fields upon completion of their studies. However, the services after the scholarship falls within the discretion of the institution they are employed.

Placement

Question 110 Do you identify and decide the universities for the applicants? Or do the applicants themselves choose among a list of universities?

Answer 110 Applicants themselves choose and decide the EU member state and the university in which they would like to pursue their education. It is expected that the applicants in parallel with their application and exams should contact with the universities or institutions in EU member states and get approval from the programmes related with the study fields. After the selection process is completed and winners are announced, the winners should provide and submit their approvals to the Technical Assistance Team. However, as to equally balance the distribution of the scholarship among EU member states and to guarantee the relevance of the programme to the study fields, the Jean Monnet Joint Committee has the final decision regarding the placement.

Question 111 Which universities in which countries within programme are acceptable for applicants qualified to hold the Jean Monnet Scholarship?

Answer 111 All universities with accreditation in the EU member states are acceptable within the Jean Monnet Scholarship Programme.

Question 112 Does the Jean Monnet Scholarship Programme support programmes of universities outside EU member states (e.g. Switzerland). Would it be possible to pursue part of the study programme in another country if they have obtained an acceptance from an EU member state?

Answer 112 No. Jean Monnet Scholarship Programme support study programmes only in EU member states. Programmes at universities other than EU member states are not supported within the Jean Monnet Scholarship Programme. Study programmes pursued in different states may be accepted on condition that they are EU member states.

Question 113 Is it necessary to apply to universities in parallel to the scholarship application? Is obtaining an acceptance letter a requirement for the scholarship application?

Answer 113 Applicants are expected to obtain acceptances to programmes related to their selected study fields from universities or educational institutions in EU member states during the application and exam stage. However, this

is not a requirement for scholarship application. Candidates will be asked to submit their proposed programmes to the Technical Assistance Team after the selection process is completed and winners are announced.

Question 114 Is it necessary to enquire about tuition fees from the applied universities and to provide the information to the Jean Monnet Scholarship Office?

Answer 114 Issues relating to the approval of programmes, placement and tuition fees will be carried out by the Technical Assistance Team after the selection process is completed and winners are announced.

Question 115 Is there any restriction or criteria for universities to be selected?

Answer 115 The reputation of the selected institutions is an important aspect of the Jean Monnet Scholarship Programme. Furthermore, the selected programmes should be relevant to the study field and the EU official language stated by the applicant on the application form. Candidates may apply to any programme they wish within the general framework defined herein.

Question 116 Within the Jean Monnet Scholarship Programme should candidates send individual applications to EU member state educational institutions? When should these applications be made?

Answer 116 Yes. If you are interested in applying for a Jean Monnet Scholarship you are advised to place individual applications as soon as possible based on the application dates of the universities.

Question 117 Can winners of a Jean Monnet Scholarship go to any programme they wish; is assistance offered in this respect?

Answer 117 The programmes selected by the winner of a Jean Monnet Scholarship should be relevant to the study field and the EU official language stated by the applicant on the application form and the Jean Monnet Technical Assistance Team assist scholars in this respect. However, the Jean Monnet Joint Committee reserves the right of final decision in placements in order to guarantee compatibility of the programmes with the study fields and to ensure equal distribution of scholarships within the European Union member states.

Question 118 What are the details we can provide in response to the funding organisation question of the universities when applying for acceptances?

Answer 118 Details of the information which may be provided when applying for acceptances is limited to the statement that they have applied for a Jean Monnet Scholarship.

Question 119 Following the initial application for acceptances, universities state a certain deadline for confirmation of registration? What is the procedure for confirming registration?

Answer 119 Conditions for registration at EU host institutions are determined independently by each university.

Question 120 Will scholars who have completed the taught courses of a graduate programme and who are at the dissertation stage have to write their dissertation abroad or may they complete the local dissertation upon completion of the scholarship when returned to Turkey? What is the procedure of obtaining permission from their university in Turkey?

Answer 120 Graduate students registered on programmes at Turkish universities may apply for graduate degree programmes or for academic research study for a period of no less than 3 and no longer than 12 months. However, any decisions regarding submission of their dissertation in Turkey is within the discretion of the university.

Question 121 Can students who are due to complete their study, credits and internships by August 2011 apply for a scholarship?

Answer 121 As stated in the announcement final year students who will graduate in the first, (second if applicable), or final semester of 2011 may apply for a scholarship. However, their scholarships will be cancelled if they fail to graduate.

Question 122 Are PhD students eligible to apply for a scholarship to pursue research related to their PhD study? What is the duration of such research studies?

Answer 122 Scholarships are for periods of minimum 3 (three), maximum 12 (twelve) months. It is possible to attend research programmes within the Jean Monnet Scholarship Programme and it is up to the applicant and the structure of the selected programme to determine the duration of the research on condition that the end date does not run over 31 October 2012.

Question 123 How should the exact duration of the programme be determined if a scholars wishes to pursue short term study from 3 to 6 months? At which stage should the acceptances for such programmes be submitted?

Answer 123 Applicants are expected to decide on the duration of the short programme on condition that the end date does not run over 31 October 2012 and candidates will be asked to submit their proposed programmes to the Technical Assistance Team after the selection process is completed and winners are announced.

Question 124 Are short term research programmes attended at related public organisations in the EU or at universities?

Answer 124 All study within the scholarship context must be pursued at educational or research institutes in EU member states as a student. The Jean Monnet Scholarship Programme does not cover programmes at public or private organisations which require a work visa.

Question 125 Can candidates apply for acceptances on study programmes pursued in two different languages?

Answer 125 Applicants must select only one EU official language in which they wish to pursue study. However, dual language programmes may be acceptable at placement stage on condition that the programme is approved by the Jean Monnet Joint Committee and on condition that the major courses are in the selected EU official language.

Question 126 Is it possible to work in the related country while I pursue my MSc with Jean Monnet Scholarship?

Answer 126 Yes. It is possible on the condition that the scholar gets a work permit regarding the legislation of the related country.

Admin Check and Exams

Question 127 It is stated that candidates are required to score minimum 60 points over a 100 in order to be evaluated for a scholarship. Will candidates with lower scores be taken into consideration if there are insufficient candidates scoring over 60?

Answer 127 No. Only candidates who score minimum 60 over 100 will be included in the evaluation process.

Question 128 When will the results of the eligibility check be announced?

Answer 128 The indicative timetable of the programme has been included in the announcement.

Question 129 Can the timetable of the written and oral exams indicated in the announcement change?

Answer 129 The timetable is indicative therefore it is possible that it could change.

Question 130 Is the written exam in test or essay format? Could you give information about the exam method?

Answer 130 The format of the written exam is essay. Questions will be asked to be answered in the EU official language in which the applicant mentioned in the application form.

Question 131 Will the written and oral exams be in Turkish?

Answer 131 No. The written and oral exams will be in the official EU language in which the applicants mentioned in their application forms.